

Goal 2 Resource Team STG

November 6, 2008- NOTES

1:00 – 4:00: Meet together (no workgroup meetings)

Item	Discussion/Comments	Next Steps: who, what, when
<u>15</u> Welcome and Introductions; agenda item additions and times	--A special welcome to evaluators from Thomson-Reuters who joined our regular meeting to participate, observe, and make recommendations --Designated times for each agenda item and added to agenda	
<u>5</u> report from subgroup on policies and regs (Julie, others)	Distributed draft of plan for review; plan to review regs in 4 agencies through 2011 (DSS, DMHMRSAS, VDH, DMAS); meet personally with agencies before revision process to provide recommendations	It was suggested that group representatives meet with legislative services and authors of legislation
<u>5</u> Smart Chart communication plan (David, Kristin)	Group met and decided that materials would be filtered through the communications team for consistency in message	November 17 - review communication plan for each goal
<u>10</u> update training (held) events/sessions (PCP, PC plan, and MFP) (Gail, Dawn M, Jason, others)	--presented the training that had occurred and how sessions/content were adjusted based on evaluation results --ISP plan training is being held in 5 regions of state (primary audience- ID providers) --PCT – more than 1000 have participated in training; evaluation results show awareness and knowledge	--Determine how/who to reach in Senior community --Determine how to coordinate with No Wrong Door sites
<u>10</u> plan for upcoming training event(Gail, Dawn M, Jason, others)	Additional training on ISP and PCT has been requested and scheduled for some areas. Training schedule will be developed so that it can be distributed.	Will try to better publicize training events especially in regions where they are occurring.
<u>10</u> Virginia 's ISP (Gail, Marcia, Carolyn, Bill)	Discussed progress on the ISP for Virginia. Concerns continue to be noted and are being addressed. DMAS reviewed plan and feels that it meets requirements. Suzanne commented that it was a “nice plan” and that she would review it.	An instruction manual was discussed and the resource team agreed that it would be helpful to have a manual to explain not only the plan details, but also the importance of a PC process.
<u>10</u> individual budgeting discussion/report (Karen, Molly, Gerald)	The future of implementation of IB is uncertain at this time due to budget constraints, thus this will be discussed at the next meeting. Karen assembled a group to look at issues and is there may be a need for creative ways to meet the IB objective.	Continue to explore ways to obtain greater individual choice, control, management, and direction through existing avenues while budget issues are being addressed.
<u>15</u> update from workgroup looking at "ensuring self-direction" issues (Keith)	--group has assembled and has approximately 25 members. All of the work is completed via email. Group is looking at developing flyers, brochures on self-direction issues, especially as they relate to MFP and STG issues. --completed draft on hiring your PCA and it is in the final review	--Working on draft - “supervising your PCA.” --Suggestion was made for the topic, how to hire, supervise a family member.
<u>5</u> MFP update (Jason, Julie)	Six people are enrolled and even though the number is small, is not a concern as states start slowly. There are 19 transition agencies enrolled with 1 in NOVA. Multiple agencies are working together on housing and transportation options – very much needed.	Publicity will continue, including marketing campaign; brochures are almost ready for distribution.

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<u>10-15</u> evaluation discussion/questions/etc Suzanne	Evaluators commented that they how we were proceeding and what we were accomplishing from being present for a regular meeting of the resource team. They will assemble their thoughts, work, and comments and get back in touch with us with additional questions, recommendations, and suggestions.	Will continue to review process and outcomes and follow-up with comments and suggestions.
<u>5</u> next meetings	Tera will poll resource team members and send out date, location to team members	Target meeting for January 2009.
<u>5</u> other items Resource Bank	Work has begun and all of the info is now assembled on a page of the Partnership's self-direction website. Materials are mainly "held" there for review.	Need to discuss how to coordinate with the STG and other websites when this is up and running.

Present today: Beth Jackson and Suzanne Crisp from Thomson-Reuters joined us for this meeting. Bill, Cheri, David, Dawn M, Dawn T, Gail, Gerald, Julie (and colleague from SHEV, Gary), Karen, Keith (phone), Lee, Linda, Marcia (phone), Molly, Susan, Tera

Next meeting date: January 28: 1-4, Partnership

Agenda Items: update on items listed above; decision on next steps

Projected meeting dates: _____